



SHRI VILEPARLE KELAVANI MANDAL'S
DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING
Approved by AICTE and Affiliated to the University of Mumbai
INTERNAL QUALITY ASSURANCE CELL (IQAC)



A.Y. 2016-17

Date: 07/06/2016

It is proposed to conduct Internal Quality Assurance Cell (IQAC) meeting on 21st June 2016 at 11 AM in the Staff lounge of Electronics engineering department on 3rd floor. All the members are requested to make it convenient to attend the meeting and extend full cooperation.

Agenda:

1	Personality development programs.
2	Publication of research articles in reputed journals.
3	Discussion on hobby clubs like D J nature trail.
4	Appointment of NBA coordinator for second cycle of NBA evaluation.
5	SVKM Management's support for SAE activities.
6	Any other matter with the permission of the Chairman.

Thanking you,

Yours sincerely,

IQAC coordinator

- Copy to: 1. Shri. Bharat M. Sanghvi, Chairman, GC & member from Management
2. Shri. Paresh Mehta, Member, GC & Nominee from local society
3. The Principal
4. Committee members, IQAC



INTERNAL QUALITY ASSURANCE CELL (IQAC)

The minutes of IQAC meeting held on 21st July 2016 at 11.00 AM in the Staff lounge of Electronics engineering department on 3rd floor.

Sr. No.	Subject	Contents	Responsibility/ Follow up
1	Personality development programs	The committee suggested to schedule personality development sessions within the framework of the time table. Personality development includes leadership, soft skills and team spirit attributes/qualities.	The Principal, HODs, Counsellor appointed by SVKM.
2	Publication in reputed journals	Committee members emphasized upon the importance of publishing papers in reputed journals with good impact factors and also in Scopus Indexed Journals/web of Science.	The Principal, HODs and Staff members
3	Discussion on hobby clubs like D J nature trail	The student and faculty members together should form the trekking committee in the college.	The Principal, VPs and HODs
4	Appointment of NBA coordinators	The committee members suggested to appoint an overall coordinator as well as criteria wise coordinators for smooth flow of the NBA work. The committee suggested for a mock audit at the earliest and a team has been formed to conduct the same.	The Principal, Head of all Departments and Staff members
5	Management's support for SAE activities	The committee members suggested to request for further infrastructural and monetary assistance from the Management for successfully completing the activities and participating in competitions.	The Principal, HODs, SAE Faculty advisors
6	Internship fair for students (Additional Point discussed).	Shri. Bharat M Sanghvi recommended that fair for Internship can be organised towards the semester end by various student chapters in the college.	The Principal, VP, HODs and Branch counsellor of the chapter

The Chairman concluded the meeting with vote of thanks and it was decided that the next meeting of IQAC is tentatively to be arranged during the month of January - February 2017.

IQAC Co-ordinator

Chairperson



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A.Y. 2016-17

Date: 5/1/2017

As decided in the last meeting, the IQAC meeting is to be held on 12th Jan 2017 at 11 AM in the Library Seminar Hall on 1st floor. All the members are requested to make it convenient to attend the said meeting.

Agenda:

- 1 Hobby clubs in IT and Computer engineering departments.
- 2 DAB meeting schedule of various departments.
- 3 Any other matter with the permission of the Chairman.

Thanking you,

Yours sincerely,

IQAC coordinator

- Copy to: 1. Shri. Bharat M. Sanghvi, Chairman, GC & member from Management
2. Shri. Paresh Mehta, Member, GC & Nominee from local society
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INTERNAL QUALITY ASSURANCE CELL (IQAC)



The minutes of IQAC meeting held on 12th Jan 2017 at 11 AM in the Library Seminar Hall on 1st floor.

Sr. No.	Subject	Contents	Responsibility/ Follow up
1	Hobby clubs in IT and Computer Engineering Departments	It is recommended to start coding competitions under the student chapters such as DJACM & DJCSI.	The Principal, Concerned HODs and staff members
2	DAB meeting schedule	Department Advisory Board meetings are to be scheduled for finding out the gaps in the curriculum, as we are preparing for NBA accreditation.	The Principal, HODs and staff members

As there was no other item on agenda, the Chairman concluded the meeting with vote of thanks and the next meeting is to be tentatively scheduled during the month of June 2017.

IQAC Co-ordinator

Chairperson