



Ref. No: DJSCE/2019

15/07/2019

## **NOTICE**

### **INTERNAL COMPLAINTS COMMITTEE**

It is being brought to the notice of all concerned that, the "Internal Complaint Committee" consisting of the Presiding Officer and other Members is being reconstituted with immediate effect. This is being constituted as per the powers conferred under the section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. This notice will be in force till further orders.

#### **Objectives of The Internal Complaints Committee are as follows:**

- To prevent sexual harassment and to promote the general well-being of female students, teaching and non-teaching women staff of the institution.
- To provide appropriate working conditions in respect of work, leisure, health and hygiene to further ensure that there is no hostile environment towards women at work place and that no woman employee has reasonable ground to believe that she is disadvantaged in connection with her employment.
- To create social awareness about the problems of women and in particular regarding gender discrimination.
- To arrange gender sensitization for First Year students.

#### **Powers and Duties of the Internal Complaints Committee are:**

- To ensure implementation of the directions issued by UWDC in the college.
- To process all the individual complaints concerning sexual harassment that may be received from any person and take suitable action thereon in the manner and mode more particularly set out hereinafter. In case of the complaint the Principal/member of the Management the ICC shall direct the complainant to approach the UWDC for Redressal of grievances.
- To depute members of the ICC to attend and participate in the workshops and training programs that may be arranged by the University Cell for members of CWDC of colleges/institutions in connection with these directions.
- To implement the programs for the spread of awareness of these directions as may be formulated by the University Women Development Cell.
- To arrange to distribute all the publications of the University Cell concerning these directions amongst the teachers, non-teaching employees and students.
- To exercise such powers and perform such other functions as may be conferred or imposed on it by/under these directions.
- To do all such acts and things as may become necessary to carry out the purpose of these directions.



**SHRI VILEPARLE KELAVANI MANDAL'S  
DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING**  
(Autonomous College Permanently Affiliated to the University of Mumbai)



Sl. No.	Post of Committee Members	Employee Name	Surname	Mobile Number	E-mail id
1	Presiding Officer	Dr. Manali	Godse	9920363121	<a href="mailto:manali.godse@djsce.ac.in">manali.godse@djsce.ac.in</a>
2	Member	Prof. Vishakha	Kelkar	9820171525	<a href="mailto:vishakha.kelkar@djsce.ac.in">vishakha.kelkar@djsce.ac.in</a>
3	Member	Prof. Darshana	Sankhe	9833652010	<a href="mailto:darshana.sankhe@djsce.ac.in">darshana.sankhe@djsce.ac.in</a>
4	Member	Dr. Vijayakumar N.	Kottur	7977147796	<a href="mailto:vijaykumar.kottur@djsce.ac.in">vijaykumar.kottur@djsce.ac.in</a>
5	Member	Mrs. Usha	Viswanathan	9920717791	<a href="mailto:usha.viswanathan@djsce.ac.in">usha.viswanathan@djsce.ac.in</a>
6	Member	Mr. Ramesh	Sutar	9869830384	<a href="mailto:ramesh.sutar@djsce.ac.in">ramesh.sutar@djsce.ac.in</a>
7	External Member	Dr. Asha	Bajpai	9820441230	<a href="mailto:bajpaiasha@gmail.com">bajpaiasha@gmail.com</a>

The Presiding Officer as well as the members mentioned in Sl. No. 2 to 7 will hold their respective offices for a period of 3 years from the date of this notification or till their employment with the college or till their removal under section 4(5) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, whichever is earlier. However, Dr. Asha Bajpai being the external member shall hold her office for a period of 3 years from the date of this notification or till her removal under section 4(5) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, whichever is earlier.

Dr. Hari Vasudevan  
(Principal)