



No. Office/Dept./2017

03<sup>rd</sup> August, 2017

### EXAMINATION COMMITTEE

The Examination Committee of the college is re-constituted from the A.Y. 2017-18 onwards and they are to take care of the efficient conduct of all Internal, External and Oral/Practical Exams of the College as per the norms of University of Mumbai. The committee should also address the grievances/ complaints of students and staff concerning exam related issues.

Additional to this, a separate Exam Coordinator from each of the departments in the committee has to look after the Internal and Oral/Practical Examinations of the concerned department.

#### **Functions and responsibilities of the committee are as follows:**

- To conduct Internal and Oral/ Practical Examinations for all branches of Engineering offered in the College.
- To prepare and schedule the Time Table for the above mentioned exams in advance and communicate it to the students.
- To prepare the seating arrangement for all the examinations conducted in the college.
- To allot supervision duties to Faculty's for smooth conduct of exams.
- To ensure that all the question papers of term test are set based on the curriculum and submitted to the exam coordinator of the respective departments well in advanced.
- To arrange for Internal/ External evaluation of exams.
- To prepare and declare the results on time.
- To take necessary steps for the conduct of supplementary exams in time.
- To address the grievances/complaints of the student and staff, concerning exam related issues.

#### **EXAMINATION COMMITTEE MEMBERS INCLUDE:**

SR. NO	NAME OF THE MEMBER	POSITION
1	Dr. A Datta ( Associate Professor, Physics)	Controller of Examinations
2	Prof. T.D Biradar (Associate Professor, Department of Electronics and Telecomm.)	Member



**SHRI VILEPARLE KELAVANI MANDAL'S  
DWARKADAS J. SANGHVI COLLEGE OF ENGINEERING**  
Approved by AICTE and Affiliated to the University of Mumbai



3	Prof R Ravikumar (Assistant Professor, Department of Biomedical Engineering)	Member
4	Prof. B.C Soparkar (Assistant Professor, Department of Electronics Engineering)	Member
5	Prof. R.D Karande (Assistant Professor, Department of Chemical Engineering)	Member
6	Prof. Anusha Vegensa (Assistant Professor, Information Technology)	Member
7	Prof. Frank Crasta (Assistant Professor, Department of Mechanical Engineering)	Member
8	Prof. Lynette D'mello (Assistant Professor, Department of Production Engineering)	Member